

Council President Buchanan called the Agenda Meeting to order at 7:48 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Borough Clerk Farbaniec announced that this Agenda Session Meeting being held on Tuesday, October 15, 2019 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Dalina, Enriquez, Kilpatrick, McGill, Novak.

Absent: Mayor Kennedy O'Brien (ill)

Others Present: Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

- **OLD BUSINESS:**

- Council President Buchanan announced that the following Ordinance(s) were introduced at the October 15, 2019 Council meeting and are scheduled for Public Hearing and Adoption on October 28, 2019.

ORDINANCE #473-19
AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER II OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO
AMEND SECTION 2-64 "FEES AND LICENSES"

(Administration & Finance - Co. McGill, Public Hearing 10-28-19)

ORDINANCE NUMBER 474-19
BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF
VEHICLES AND EQUIPMENT FOR THE WATER UTILITY, BY
AND IN THE BOROUGH OF SAYREVILLE, IN THE COUNTY
OF MIDDLESEX, STATE OF NEW JERSEY; APPROPRIATING
\$240,000 THEREFOR AND AUTHORIZING THE ISSUANCE
OF \$240,000 BONDS OR NOTES OF THE
WATER UTILITY TO FINANCE THE COSTS THEREOF

(Administration & Finance - Co. McGill, Public Hearing 10-28-19)

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

- **ADMINISTRATIVE & FINANCE – Councilman McGill**

- A) **Minutes & Departmental Reports: (None)**

- B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **Emma L. Arleth Elementary School PTO** to conduct an On Premise Draw (Tricky Tray) on April 25, 2020 and an On Premise 50/50 on Nov. 1, 2019, Nov. 15, 2019, April 25, 2020 and May 20, 2020 (RA: 2301).
 - 2) **St. Stanislaus Kostka Holy Name Society** to conduct an Off Premise 50/50 on Jan. 1, 2020 (RA:2302).
 - 3) **St. Stanislaus Kostka Church** to conduct Off Premise 50/50 on Feb. 23, May 10, Sept. 13, 2020 (RA:2303).
 - 4) **St. Stanislaus Kostka HSA** to amend Bingo License #BL: 528 changing the bingo date to Dec. 1, 2019.

B 1-4) Approved.

C) Application for a **Person to Person Transfer** of PRCL #1219-33-051-005

From: 1901 Commercial Management, LLC (Pocket License)

To: Sayreville PRLI Liquor License I, LLC (Pocket License)

- Approved / Resolution is required.

D) Authorization for the Clerk to advertise for the RFP's for Professional Services for the upcoming year 2020.

- Approved / Resolution

E) Letter of resignation received from Meaghan Spezzi from her appointment to the Human Relations Commission.

- Receive & File

F) Notice of retirement received from Theresa Farbaniec from her position as Municipal Clerk, effective January 1, 2020.

- Receive & File

G) Committee Reports: 1) Progress

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports: (None)**

B) **Notice to Adjacent Municipality/Property Owner**

1) Ordinance received from the **Twp. of Old Bridge** amending their Land Development Ordinance.

2) Notice of an application before the Sayreville Planning Board on October 16, 2019 from Gump Industries II, LL, 302 Jernee Mill Road seeking preliminary and final site plan approval and waiver of site plan requirements, bulk variances, etc.

- B1&2) Receive & File.

C) Committee Reports: 1) Progress.

➤ **PUBLIC WORKS – Councilwoman Novak**

A) **Minutes & Departmental Reports: (None)**

B) Received copy of Union City Ordinance regarding the responsible party for the costs and repair of damaged roads.

- Refer to DPW Director & Borough Attorney

C) Committee Reports Councilwoman Novak:

1) Comments made to the Clerk regarding her retirement.
Comments also made by Councilpersons Dalina, Kilpatrick, Enriquez to Theresa Farbaniec.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports: (None)**

B) Request received from the Recreation Director for permission to hold a Halloween Parade on Friday, October 25, 2019 prior to their Trick or Truck.

- B) Approved.

C) Committee Reports - Councilman Enriquez:

1) Thanked everyone involved in the Hit the Bricks 5 K Trail Run and the money raised (\$3,919.) for the BIC Organization.
2) Reported on the various Recreation sponsored events.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Kilpatrick**

A) **Minutes & Departmental Reports: (None)**

B) Committee Reports – Councilwoman Kilpatrick

- 1) Asked that the Council review Sgt. Braile’s report regarding the intersection of Washington Road and Ernston Road and be ready for a formal discussion at the next meeting.
- 2) Commented on the Hit the Bricks program.
- 3) Progress.

➤ **PUBLIC SAFETY – Council President Buchanan**

A) **Minutes & Departmental Reports: (None)**

B) Notice of a three month **leave of absence** approved by President Park Fire Co. for David Rader.

- B) Receive & File.

C) **Coin toss requests** for the corner of Washington & Ernston Road received from:

- 1) President Park Fire Co. on Friday, Nov. 29, 2019.

- C) Approved.

D) Notice of retirement received from John Morris from his position as Patrolman, effective January 1, 2020.

- D) Receive & File

E) Committee Reports – Council President Buchanan

- 1) Commented on an e-mail he received on puppy and kitten mills. He asked the Borough Attorney to review the Carteret Ordinance and have something for the Council to review at the next meeting.
- 2) Comments made to the Terry Farbaniec regarding her retirement.
- 3) Progress

➤ **MAYOR – Kennedy O’Brien**

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- 1) Authorization for the submission of a strategic plan for the submission of the Sayreville Municipal Alliance grant Fiscal Year 2021 and acknowledging the terms and conditions for administering the grant.

- Resolution.

- Planning & Zoning/Construction

- Public Safety

- 1) Authorization to execute the renewal of an Inter-local Services Contract with the County of Middlesex for the provision of public health services in the amount of \$180,533.07.

- Resolution.

- 2) Reports received from Police Chief John Zebrowski covering the following applications for Massage, Bodywork and Somatic Therapy licenses:

- a) Report recommending license covering Moon Day Spa, 2047 Rt. 35 South be revoked.

- Review attached ordinance / schedule hearing date & time.

- Schedule Hearing for Nov. 12th at 6pm.

- b) Report recommending the application received from Good Joy Spa, 495 Raritan Street for the issuance of a massage parlor license be denied. Please review report.

- Application Denied.

- 3) Authorization to purchase one (1) 2020 Ford F-250 through ESCNJ Co-op Contract ESCNJ 17/18-21 from Beyer Ford in an amount not to exceed \$35,631.61.

- Resolution.

- ** 4) Authorization to call for a Certified List of Eligibles from the Dept. of Personnel for Police Officers.

- Approved.

- ** 5) Authorization to appoint two individuals to the position of school crossing guards. (List of applicants in packet)

- Resolution.

- ** 6) Report on traffic concerns and pedestrian safety at the intersection of Washington Road and Ernston Road. Authorization to amend ordinance as outlined in report.

- Report for next meeting.

- Public Works

- 1) Authorization to execute a one year agreement with GreenChip Recycling, Inc. for the cost free collection and disposal of E-Waste.

- Resolution.

- 2) Authorization to extend Routine and Emergency Repairs Contract with B & W Construction for a final two year term.

- Resolution.

- Recreation

- 1) Authorization to award a contract to Martuano Recreation for the installation of playground equipment at Hoffman Park through ESCNJ Contract 17/18-20 in an amount not to exceed \$44,600.00.

- Resolution.

- Water & Sewer

➤ **C.F.O. - Denise Biancamano**

- 1) 2019 Best Practices Inventory discussion. 100% of State Aid will be received.
- 2) Annual Assessment of Borough created Authorities
- Housing Authority &
 - Sayreville Economic & Redevelopment Agency
 - a. Do they continue to serve the public interest?
 - b. Are they more efficient than other means of providing the same services and/or financing public facilities?

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Hess Industrial Park Major Subdivision – Bond Release Request

- Resolution.

- 2) Improvements to Pulaski Avenue – Change Order (Report Attached).

- Resolution.

3) Hercules Village Area Road Improvements – Receipt of Bids
(Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont**

1) Authorization to amend Revised General Ordinances of the Borough of Sayreville, Chapter 2-15 Recreation Department

Section 2-15.6 h. adding a paragraph 12 to read:

2-15.6 h (12) The list of crimes and violations contained in this section is for illustrative purposes only and shall not be construed as a limitation on those criminal activities or violations that would be grounds to disqualify a person from assisting with youth related activities within the Borough.
(Ordinance in packet)

- Ordinance

- **EXECUTIVE SESSION** (None)

- **PUBLIC PORTION**

Council President Buchanan opened the meeting up to the public for any and all questions or comments.

- There being no questions or comments Councilwoman Novak moved the public portion be closed. Seconded by Councilman Dalina.

Roll Call – Voice Vote, all ayes. Carried.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak to adjourn the Agenda Session.**
Motion was seconded by Councilman Dalina

Roll Call – Voice Vote, all ayes. Carried.

Time: 8:03 P.M.

Respectfully Submitted,

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved: _____